

2600 Easton St. NE  
Canton, OH 44721

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June 27, 06

### **WORK SESSION**

#### **ATTENDANCE:**

Pamela Bossart, Albert Leno, II, Claude W. Shriver, II, Eric Williams, Lisa Sabina, Joe Iacino, Steve Peroz, John Sabo, Teresa Dolan, Jo Ellen Reikowski.

President Bossart convened the work session at 6:20 p.m. Jo Ellen Reikowski introduced Debbie Stimmel, with the AultCare consultation team, to speak to us about the Health and Wellness Program. Ms. Stimmel said that this program began about one and one-half years ago to help maintain and/or reduce costs to the employees as to their health care. Many things within the program are setting goals, especially in the areas of managing diabetes, chronic obstructive pulmonary disease, congestive heart failure, cholesterol, hypertension and obesity. She said that the best way to implement a program like this would be to have a health fair at different sites within the Township possibly, or put together a health fair that would be available to all the different departments and people on their various work schedules. It would cost \$35.00 per person who attends the health fair, with about 10 – 15 minutes spent with each person doing their blood pressure and a brief physical checkup. The cost following the health fair is \$7 per employee or \$14 for a husband and wife. It also would include \$7 per employee for the ongoing nurse on site program. It would also include a monthly newsletter.

### **REGULAR MEETING**

**OPENING:** The regular meeting was called to order at 7:00 p.m. by President Bossart, who led the staff and audience in the pledge of allegiance.

#### **ATTENDANCE:**

Pamela Bossart, Louis Giavasis, Albert Leno, II, Claude W. Shriver, II, Eric Williams, Lisa Sabina, Joe Iacino, Steve Peroz, John Sabo, Teresa Dolan, Jo Ellen Reikowski.

Media present: Natalie Lariccia, the Repository; Betty O'Neill-Roderick, Akron Beacon Journal.

**AGENDA:** The agenda was presented. Mr. Leno added Croydon Drive.

#### **SHERIFF'S REPORT:**

1. Opening Gate at Alpine Park – Mrs. Sabina said this has become a problem. There have been some complaints people saying it is not getting opened early in the morning. The Sheriff's Department explained that if they have regular Sheriff calls, they would take precedence over opening the gate. The Board may look into some type of automatic locking and unlocking system.
2. Speeding on Las Olas Blvd. was discussed.
3. Applegrove – Accident Response was discussed, due to confusion that Applegrove is a County road but some of the homes on Applegrove are in Plain Township.
4. Speeding on Oak Park was discussed.

**SHERIFF'S REPORT:** (continued)

- 5. 45<sup>th</sup> NE & Lindford Barking Dogs - Mrs. Sabina said that somebody had installed a chain link fence and leaves their dogs out all day, and they bark almost continually.
- 6. Croydon Drive – a letter from Pat Stayer, who is concerned about where mowing equipment and mowing trailers for yard work are being parked at the crest of a hill. She feels it is dangerous.

**UNFINISHED BUSINESS:**

- 1. Ohio Department of Liquor Control – Speedway – was okay to send on.
- 2. Ohio Department of Liquor Control – Walking Sticks – okay to send on. Discussion: A Board member didn't feel that we should go ahead and okay this because he didn't know what is was going to be. Mr. Williams explained that the Trustees' involvement with the Liquor Control is to register a complaint when it is next to a school or near a church, etc. It still would fall under the auspices of the Ohio Department of Liquor Control before they could open.
- 3. Time and Attendance Program –

#06-314

Motion by Mrs. Bossart,  
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to enter into an agreement with CTR Systems of Warrendale, PA to purchase a time and attendance program with the hardware and training for an amount not to exceed \$16,000.00 which includes 6 CTR 7200 Terminals, 6 Fingerprint Readers, 6 Battery Backups and 8 hours training with a yearly maintenance contract of \$1,700.00 plus a monthly software rental fee of \$3 per employee per month. The cost of the hardware and maintenance contract will be taken from the following funds:

01-A-05	\$2,950.00
04-A-04	2,950.00
10-A-08	8,850.00
14-A-04	2,950.00

BE IT FURTHER RESOLVED to authorize payment in the amount of \$8,728.00 to CTR Systems of 555 Keystone Drive, Warrendale, PA 15086 as a deposit for the installation of the above equipment by the Plain Township Fiscal Officer.

Seconded by Mr. Leno.

Discussion: Mrs. Reikowski was present to answer any questions. She said that it would not be necessary immediately to interface with the payroll, but that would be one of the goals in the future. She also said that CTR was a very good company and very good to work with and she knows other people that are using them.

Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**UNFINISHED BUSINESS:** (continued)

4. Network Wiring – Time & Attendance –

#06-315

Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize network wiring for the time and attendance equipment by Always Better Communication in the amount of \$2,240.23, to be paid from the following funds: \$373.37 from #01-A-05; \$373.37 from #04-A-04; \$373.37 from #14-A-04; \$1,120.12 from #10-A-08.

Seconded by Mr. Leno.

Discussion: Mrs. Dolan went over the network wiring for the time and attendance.

Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

5. Network Wiring – Various –

#06-316

Motion by Mr. Giavasis,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize network wiring by Always Better Communication in the amount of \$1,649.67, to be paid from Fund #01-A-05.

Seconded by Mrs. Bossart.

Discussion: Mrs. Dolan also went over various network wiring changes due to remodeling, etc.

Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**NEW BUSINESS:**

1. Nimishillen Creek Clean-up – Mr. Eric Akin, an employee of NEFCO, was here. He is a water coordinator, and discussed water quality in streams and lakes. He was talking about the volunteer group, the Nimishillen Creek LEAP, which stands for Litter Elimination Awareness and Prevention, in conjunction with the Stark County Commissioners, Stark Parks, Canton Parks, and the Building Industry Association. Fifty to seventy-five volunteers are needed for a tentative schedule of August 12, from 9:30 a.m. to 1:30 p.m. He went over the various things that they remove from the creek, to include tires, and all other kinds of debris. Mr. Leno asked what type of clothing should be worn. He said to wear old clothing and preferably long pants due to insects and ticks and poison ivy, and to wear some type of boots if they are available. They do provide approximately ten pairs of waders.

2. Duplain Stormwater Ditch –

#06-317

Motion by Mr. Giavasis,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize Humbert Sanitary Service to install a drain in the concrete storm water ditch at 3614 Duplain Street NW for an amount not to exceed \$1,670.00, to be paid from 01-M-04.

Seconded by Mr. Leno.

Discussion: Joe Iacino explained this situation. It is to correct a problem of sitting water. Though it was installed properly and it does drain properly, there is sitting water, and it is necessary to fix this so that it doesn't become a mosquito-infested situation.

Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**FISCAL OFFICER’S REPORT:**

1. Pending Warrants –

#06-318 Motion by Mr. Leno,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio to authorize the payment of pending warrants in an amount of  
\$523,921.25 as attached hereto and made a part of these minutes.  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

2. Regular Payroll –

#06-319 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio to authorize payment of the regular payroll in an amount not to  
exceed \$150,000.00.  
Seconded by Mr. Leno.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

3. Payment of Medical Claims –

#06-320 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio to authorize payment for the following medical claims as provided  
by AultCare:

<u>DATE</u>	<u>WARRANT</u>	<u>AMOUNT</u>
06/20/06	EFT 60739 (AultCare)	\$53,314.93
06/20/06	75221 (Hinderer)	109.31
06/27/06	EFT 60803	15,729.61

Seconded by  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

4. The Investment report was given. There were no questions. Mr. Giavasis asked Mr. Shriver when he got the interest rates from the depositories, and Mr. Shriver said normally the day that the investment is coming due because they changed so rapidly. He also asked Mrs. Sabina if she got the information from Jackson Township regarding their investments. Mrs. Sabina said that she did talk to Mr. Gonzalez at Jackson Township and one of his people. They said that that are very pleased. They are approximately \$700,000 ahead for the year on their investment portfolio. She did not get any of the fees that would pertain to the charges by Mr. Yacobozzi for his professional services. Mr. Giavasis said that it was his understanding that it was the Board’s responsibility as well as the Fiscal Officer to see that the interim funds were being maximized. Mr. Shriver agreed. However, he also reiterated that our budget does not allow us to invest 8, 10 and 12 million dollars for long periods of time. Mr. Shriver explained the reason for the investment council that was formed years ago in the first place. He stated that when he was a Trustee, a former Clerk had sold what were called strip bonds and lost interest in the amount of \$86,000. As a Trustee, Mr. Shriver questioned this and Mr. Bollander, who was then with Key Bank, came to the meeting to explain what this investment was and why we lost the money. Basically, the reason we lost the money was because these particular investments were cashed in prior to their maturity date. Mr. Shriver stated that he would be more than willing to talk to someone like Mr. Yacobozzi independently and get his opinion and find out what it would cost to engage someone like him

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**FISCAL OFFICER’S REPORT:** (continued)

to serve as an investment advisor with the Fiscal Officer. Mr. Shriver also asked Mrs. Sabina if she could please contact the people at Jackson again to find out what his fees are. He would be more than happy to talk to Mr. Yacobozzi or have Mr. Bollander, from the banks, come in to a meeting. He said that his relationship with the banks is such that they have been very cooperative in the past and it was also pointed out by Mrs. Reikowski that our investments are up this year as should anyone’s be as the interest rates are escalating. Mr. Shriver also stated that Mr. Yacobozzi is an excellent financial advisor and certainly if someone had the assets to afford him as a personal financial advisor, they wouldn’t have any fear of having to file bankruptcy. He is very well respected and certainly if we had a budget the size of Jackson Township’s, it would be something we should definitely look into as far as longer term investments with larger amounts of money.

5. Zoning Board Payments –

#06-321 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to members of the Plain Township Boards of Zoning Appeals and Zoning Commission for the period of January 1, 2006 through June 30, 2006 at the rate of \$50 per meeting for a total of \$1,400.00. Seconded by Mr. Leno.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

6. Transfer of Funds –

#06-322 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the following transfer of funds:

FROM	TO	AMOUNT
04-A-04 – Tools & Equipment	04-A-10 – Insurance	\$6,000.00
04-B-02 - Materials	04-A-05F – Supplies – Vehicles & Truck Parks	3,000.00
04-B-02 - Materials	04-A-05C – Supplies – Sweeper/Vactor/Tractor	2,000.00

Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

7. Amended Certificate –

#06-323 Motion by Mr. Leno,  
Motion by Mr. Leno,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the Plain Township Clerk to request an Additional Amended Certificate of Estimated Resources from the Stark County Auditor for additional revenue of \$151,719.83 received as follows:

01-General Fund	\$285,918.48
27 – Fiduciary Fund	317,018.93

AND BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, upon certification by the Stark County Auditor to appropriate these funds as follows:

01-B-03 – New Buildings and Additions	\$285,918.48
27-A-09	317,018.93

Seconded by Mrs. Bossart.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**FISCAL OFFICER’S REPORT:** (continued)

8. Deputy Fiscal Officer –

#06-324 Motion by Mr. Giavasis,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio, to appoint Jo Ellen Reikowski as Deputy Fiscal Officer, pursuant  
to Ohio Revised Code.  
Seconded by Mr. Leno.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**FIRE DEPARTMENT:**

1. Purchase of Monitor/Defibrillator -

#06-325 Motion by Mr. Leno,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio, to authorize the purchase of a Medtronic Lifepac 12  
Monitor/Defibrillator and accessories from Medtronic off of the State of Ohio  
Contract #772652A in an amount not to exceed \$23,000 to be taken from  
Account #10-A-08. This purchase price will include a trade in of a Lifepac 10  
Serial #00039743.  
Seconded by Mrs. Bossart.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

2. Purchase of 800 Mhz Radio Equipment –

#06-326 Motion by Mr. Leno,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio, to authorize the purchase of speaker mics, antennas and noise  
canceling headsets from B & C Communications in an amount not to exceed  
\$11,000 to be taken from Account 10-A-08.  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**ROAD DEPARTMENT:**

1. Accept Retirement – Richard Sherlin -

#06-327 Motion by Mr. Giavasis,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark  
County, Ohio, to accept the retirement of Richard Sherlin effective June 30,  
2006.  
Seconded by Mrs. Bossart.  
Discussion: Mr. Giavasis said that he wanted to go on record thanking Mr.  
Sherlin for his years of service.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

2. Striping Contract –

#06-328 Motion by Mr. Leno,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark  
County, Ohio, to contract with J D Striping for the 2006 Pavement Marking  
Program to be completed by August 31, 2006 not to exceed the amount of  
\$14,449.50  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

3. Schneider Rd. Progress Report – Mr. Iacino provided the Board with a  
Schneider Rd. Progress Report, as attached.

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**ZONING DEPARTMENT:**

1. Nuisance Abatements -

#06-329

Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the nuisance abatement resolutions attached.  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

2. Payment & Certification of Nuisance Abatements –

#06-330

Motion by Mrs. Bossart,  
WHEREAS, the Plain Township Board of Trustees, Stark County, Ohio has given notice to the owner of property located at 2245 Onahom Circle NE (Parcel number #52-06625) to abate the nuisance on this property (Resolution #06-301) on June 13, 2006; and  
WHEREAS, the Plain Township Board of Trustees provided for said abatement through the services of Plain Township Maintenance Department at a cost of \$506.00; and  
WHEREAS, the Plain Township Board of Trustees incurred costs for services and notification in the amount of \$106.50;  
NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to instruct the Fiscal Officer to forward to the Stark County Auditor the Report To County Auditor of Township Action Regarding Abatement of a Nuisance certifying the total cost of \$612.50 to be placed on the property owner's tax duplicate.  
Seconded by Mr. Leno.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

3. Swimming Pools - Mr. Peroz said that our present zoning regulations require that an 18” pool have a fence and a ladder. He would like to amend it to a 3-foot and permanent structure. It was decided that he would look around for some other type zoning regulations that would work a little better. Mr. Giavasis had a concern that if it wasn't permanent and people just left it up and somebody would have an accident or drown in that. Mr. Williams pointed out that we would have no liability in that situation. Mr. Peroz will get back to the Board with some other thoughts on this particular item.

**LAW DIRECTOR:**

1. Lawrence Township Trustees – a letter requesting assistance with the Repland Annexation that has to do with a railroad right-of-way. Any information that could be provided to them would be appreciated. Mr. Williams stated that he and Debbie Dawson and the same attorney that Lawrence Township is using are the three that have verbiage at the Ohio Supreme Court regarding this very same item. He wasn't exactly sure what they wanted.

**COMMUNICATIONS:**

1. Solid Waste District Annual Household Waste Collection- information regarding the dates for the annual household waste collection.

**CONCERNS OF CITIZENS:**

James Tarbet, manager of the Willow Tree Apartments, of 4227 Middlebranch Rd., said that they had recently installed a new parking lot at a cost of \$18,500, and that many people using it are trying to pull into the Quick Shop on Middlebranch or trucks delivering on Middlebranch Rd., and they can't access the parking lot because it is still dug up where the gas tanks were. This has been at least for a year. It was suggested that Zoning go there to see if this would be a zoning issue. Chief Sabo mentioned that it was his understanding that this individual ran out of funds for the project.

Bryan Daniels, of 1301 Spangler Rd., was present, complaining about a Zoning nuisance abatement at a property near his home, saying that they did not do a good job and just used a Brush Hog to cut the grass. After some discussion, it was discovered that it was not our people that had done the job; it was someone hired by a bank who is in charge of the property at the present time. He also had complaints of speeding and the deterioration of curbs due to SARTA buses. He said that he tries to take pride in his property and his sump pump runs a lot because these curbs are deteriorated. He was thanked for all of his comments.

John Miller, of 2028 Harmon St., had a complaint of speeding between the hours of 3:00 and 7:00 p.m. Mr. Leno asked if he had any description of a particular car, and he said that the one was probably a maroon Cutlass, a later model. Mr. Iacino said that the Board of Trustees does have the right to regulate the speed if it has not been regulated. He will do a study and have it ready at the next meeting, and can put that speed limit at 25 mph. The street is only four blocks long. Once that is posted, the Sheriff can be there to issue some citations and slow the traffic down.

**EXECUTIVE SESSION:**

#06-331 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adjourn to executive session at 8:41 p.m. from this regular meeting of June 27, 2006 as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of: employment of a public employee or official; compensation of a public employee or official; the purchase of real, personal, tangible or intangible property.  
Seconded by Mr. Leno.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

#06-332 Motion by Mrs. Bossart to return to regular session at 10:27 p.m.  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

**ANNOUNCEMENTS:**

#06-333 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to give the non-contract employees raises pursuant to the attached schedule, effective as of June 1, 2006.  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

#06-334 Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to promote Kelly Boggs to the position of Administrative Assistant (job description attached), effective June 28, 2006.  
Seconded by Mr. Giavasis.  
Vote: Mr. Leno, yes; Mr. Giavasis, yes; Mrs. Bossart, yes.

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**ADJOURNMENT:**

#06-335      Motion by Mrs. Bossart,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark  
County, Ohio to adjourn at 10:28 p.m.  
Seconded by Mr. Giavasis.  
Vote: Mrs. Bossart, yes; Mr. Leno, yes; Mr. Giavasis, yes.

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Pamela S. Bossart  
Trustee

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Louis P. Giavasis  
Trustee

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Albert P. Leno, II  
Trustee

ATTEST: \_\_\_\_\_  
Claude W. Shriver, II  
Fiscal Officer