WORK SESSION

5:20 p.m. – Department Head Goals
The work session was called to order by President Haws at 5:22 p.m.
Lisa explained her goals for Administration. She explained that the first goal was from last year, but once they found out Mr. Giavasis would be leaving the Township they decided to hold off until the new Trustee was acclimated. The second goal they started from scratch when Rob passed away and so she has created a book that will prevent that from happening again. She talked about doing a "Fit Box" for employees to go along with goal #3 because sitting is the new smoking for health issues. She explained that she is working with Rob for an event in Veteran's park and they are considering a farmer's market. Mr. Haws asked about a community garden. It was discussed that this idea didn't work out the last time it was discussed and the gardens aren't always maintained well.
Tom went over his goals for Zoning. He is putting together a spreadsheet that will help identify what uses are permitted in the 13 zoning classifications the Township has. He is also working on compiling a list of vacant commercial properties to place in the website so prospective buyers can locate them in the township. He said empty commercial property breeds empty commercial property and this could help buyers or businesses to find space in the township. He will also work to archive the old blue prints and obtain proper storage containers for them. And work with all the departments for a driver training program so the township is being diligent in preventing incidents.
Rob went over his goals for the Parks Department. He explained that some of them are a next step to goals completed last year and others are a continuation of the goal from last year. He has several of the requests for bids out on his second goal already. Mr. Haws asked about the margin of profit for the increased revenue and expenses. Rob said there was a $20,000 carryover into this year and the toughest area is salaries. He said the proper people are in place, but there is still a long way to go to increase the margin for reinvestment.
The work session was ended at 5:58 p.m.

REGULAR MEETING

OPENING: The regular meeting was called to order at 6:02 p.m. President Scott Haws led the pledge of allegiance.

ATTENDANCE:
John Sabo, Albert Leno, II, Scott Haws, Eric Williams, Chief Snyder, Joe Iacino, Rob Steinberg, Thomas Ferrara, Lisa Campbell, and Anthony Flex. Media present: Betty O'Neil-Roderick, Akron Beacon Journal; Jessica Holbrook, The Canton Repository.

AGENDA: The agenda was presented and accepted with the following additions:
Mr. Haws added to Concerns of Trustees #1. Blue Star Mother's #2, Rotary Auction, #3. Access Management

SHERIFF'S REPORT:
None

UNFINISHED BUSINESS:

1. Ohio Division of Liquor Control – Qwickies Drive Thru
   Eric explained that he discussed this with Lt. Springer and there is no need to object at this time. The Board agreed to not request a hearing.
2. Amend Res. #16-042 False Alarms

#16-057 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to amend resolution #16-042 on false alarms to reflect the following correction:

NAME	ADDRESS	#	AMOUNT
Marcia Roberts	1105 McDowell St NE N Canton, OH 44721	5th, 6th	$250.00

Seconded by Mr. Sabo.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

NEW BUSINESS:

1. Printing of Spring Newsletter

#16-058 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to pay Canton Data Print for the printing of the 2016 Plain Township Spring Newsletter in an amount not to exceed $4,000.00 and to authorize payment from Fund #01-A-26K. This cost includes the purchase of a new mailing list.
Seconded by Mr. Leno.
Discussion: Mr. Haws asked if this would hit in advance. Lisa said it would
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

2. Postage for Spring Newsletter

#16-059 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to pay the United States Postal Service for postage for the Spring 2016 Plain Township Newsletter and to authorize payment from Fund #01-A-26J in an amount not to exceed $3,000.00.
Seconded by Mr. Sabo.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

3. District Advisory Council Meeting
Thursday, March 3rd, 2016 7:00 P.M.
Mr. Haws said he would be the representative for the township.

4. Stark County Township Association Dinner/Meeting
Thursday, February 18, 2016 6:30 p.m.
Lisa read the flyer and asked that everyone get their reservations in by Noon on the 16th.

5. Historical Society Annual Meeting
March 7th, 2016 6:30 p.m.

#16-060 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the Trustees, Department Heads, Fiscal Officer, Administrative Assistant and Administrative Secretary to attend the March 7, 2016, Annual Plain Township Historical Society Dinner at Skyland Pines and to authorize payment from fund 01-A-26E.

Seconded by Mr. Leno.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

6. Stark County Engineer Annual Meeting
Thursday March 17, 2016 @ 5:00 p.m.
Mr. Leno and Mr. Sabo said they would attend.

FISCAL OFFICER'S REPORT:

1. Pending Warrants

#16-061 Motion by Mr. Leno,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the payment of pending warrants in an amount of $54,348.17 as attached hereto and made a part of these minutes.
Seconded by Mr. Sabo.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

2. Regular Payroll

#16-062 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment of the regular payroll in an amount not to exceed $250,000.00.
Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

3. Medical Claims

#16-063 Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment for the following medical claims as provided by Aultcare:

DATE	WARRANT	AMOUNT
01/28/16	31203	$12,739.24
02/03/16	31220	$15,561.90

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

4. Financial Report

The financial report was presented and accepted.

5. Transfer of Funds

#16-064 Motion by Mr. Leno,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the following transfers:

FROM	**TO**	**AMOUNT**
Parks		
14-A-08 - Other Expenses	14-A-08F – Other Expenses Computer Services	$3,279.00

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

ADMINISTRATOR:

1. Talk with the Trustees and Coffee with the Sheriff

Will be held on April 9th, 2016 from 9:00 a.m. to 11:00 a.m. at township hall. Mr. Haws asked that the numbers/metrics the Sheriff has presented be available for this event. Lt. Springer said it would be.

2. Public Records Training Certificate Lisa Campbell

Lisa explained that she took advantage of the Attorney General's online courses this year and completed them. She is the representative for the Board. She said it was easy and saved the township money.

FIRE DEPARTMENT:

1. Monthly Report

The monthly report was presented and accepted. Mr. Sabo said the calls per shift figure was nice. There was discussion about the mutual aid numbers as presented.

2. Eagle Flammable Safety Cabinets

Grainger

#16-065 Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the purchase and payment for (8) Eagle Flammable Safety Cabinets from Grainger in an amount not to exceed $7,200.00 to be taken from the following accounts.

Fire Department (4) Cabinets – Fund 28-A-05 $3,600.00
Road Department (2) Cabinets – Fund 04-A-05 $1,800.00
Parks Department (2) Cabinets – Fund 01-B-05 $1,800.00

Seconded by Mr. Sabo.

Discussion: Chief said this will let them comply with the BWC Safety plan.

Vote: Mr. Sabo, yes; Mr. Haws, yes; Mr. Leno, yes.

ROAD DEPARTMENT:

1. Monthly Report

The monthly report was presented and accepted.

2. Purchase of Signs (Osburn Mfg)

#16-066 Motion by Mr. Leno,

BE IT HEREBY RESOLVED, by the Plain Township Board of

Trustees, Stark County, Ohio, to authorize the purchase of signs and miscellaneous sign items from Osburn Associates, Inc., not to exceed the amount of $3,509.15 from fund #11-B-02D.Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

3. Sale of Scrap Metal

#16-067 Motion by Mr. Haws,
WHEREAS, Ohio Revised Code Section 505.10(A) Provides that the Board of Trustees may sell property at private sale, if the Board determines that: 1) The property is no longer needed; and 2) The value of the property is less than $2,500.00; and

WHEREAS, The Township has accumulated scrap metal which it no longer needs and which has a salvage value of less than $2,500.00;

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio that said scrap metal be sold.
Seconded by Mr. Leno.
Discussion: Mr. Leno inquired what they were scrapping. Joe explained just old metal and scrap from old culverts and such.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

4. Purchase of Tires

#16-068 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase of Tires and Supplies from Goodyear Commercial Tire not to exceed the amount of $4,326.90 from fund #04-A-05D.
Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

5. Purchase of Radios

#16-069 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase of Portable Radio's with Battery Packs from Domer Communications not to exceed the amount of $4,150.00 to be divided between departments as follows;

Road $1,790.00, fund #02-A-04A (2 radio's, 6 battery packs)
Parks $1,595.00, fund#14-A-05F (2 radio's, 3 battery packs)
Zoning $765.00, fund#13-A-04 (1 radio, 1 battery pack)

Seconded by Mr. Leno.
Discussion: Mr. Leno asked what these were. Joe explained they were replacing some batteries in the current radios and then purchasing a few new ones. These are the portable radios the road crews use every day. Rob has asked for two for the Parks crew for events and Tom asked for one for Zoning. They are on the same frequency and Fire can hear the communication if there is an emergency.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

ZONING DEPARTMENT:

1. Monthly Report
The monthly was presented and accepted.

2. RPC Annual Dinner

#16-070 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize any Zoning Department Staff, Administrator, Fiscal Officer, Law Director, members of the Board of Trustees, members of the Plain

Township Board of Zoning Appeals, and members of the Plain Township Zoning Commission to attend the Stark County Regional Planning Annual Dinner Meeting on Wednesday, March 16, 2016 at Skyland Pines Rustic Lodge and to further authorize payment of $27.00 per person to the RPC Seminar and Meeting Fund in an amount not to exceed $540.00 from Fund 01-A-03.
Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

PARKS DEPARTMENT:

1. Monthly Report
The monthly report was presented and accepted. Mr. Sabo asked if we received any feedback from the dog park closing. Rob said it was minimal and with the freeze the park will be opened again.

2. List Bids Veterans Memorial Monument

#16-071 Motion by Mr. Haws,
List Bids- Veterans Memorial Monument. Bids were received from: Summit Memorials, Inc. – Longstreth, Inc and are attached to and made a part of these minutes.

Seconded by Mr. Leno.
Discussion: Rob explained that Summit was the lowest and is his recommendation as the best bid.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

3. Award Bids Veterans Memorial Monument

#16-072 Motion by Mr. Sabo,
WHEREAS, the Plain Township Board of Trustees has advertised for bids for the Veterans Memorial Monumnet.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to award the Veterans Memorial Project to Summit Memorials, Inc. at the cost of $70,984; and to authorize payment not to exceed the amount of $70,984 from fund #01-B-05E.

Seconded by Mr. Haws.
Discussion: Mr. Haws asked if Rob knew why we only received two bids. Rob explained he wasn't sure. He knows there was a lot of interest initially. He thinks one company couldn't meet the specifications as requested, but wasn't sure why only two bids came in.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

4. Sign Contract Veterans Memorial Monument

#16-073 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, has awarded the Veterans Memorial Project to Summit Memorials, Inc.

WHEREAS, the contract has been prepared according to the terms and conditions of the bid specifications for the Veterans Memorial Project.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the execution of the contract with Summit Memorials, Inc. for the Veterans Memorial Project; the language of which contract is incorporated by references as if fully rewritten herein; and

BE IT FURTHER RESOLVED by the Plain Township Board of Trustees to authorize payments to Summit Memorials, Inc.

upon satisfactory performance of the terms of this contract. Total estimated bid amount of $70,984 from fund #01-B-05E

Seconded by Mr. Leno.
Discussion: Mr. Haws said he was glad to see it get to this point. He was glad that Mr. Leno and Mr. Giavasis got behind the idea that he pitched. Ken Noon from Summit Memorials talked briefly to the Board and said the memorial will look great. He said they added 4 benches and 2 monuments in the bid.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

5. Training Updates
Rob gave a rundown of the upcoming training along with the dates and times of each and who from his department will be attending.

LAW DIRECTOR:

1. 2016-002 Ohio Attorney General Opinion
Eric explained the opinion the Board along with Jackson, and Perry Townships asked for is back. He said for the Board to look it over and they will discuss it after he discusses it with the other Law directors to ensure they all interpret it the same way.

COMMUNICATIONS:

1. Marcia Roberts
Appealing False Alarm Charges
Lisa read the e-mail from Marcia. Mr. Leno asked Eric if a letter from the security company explaining it was their fault would matter. Eric said he recalls us working with residents in the past and rarely do we get a response on these. The Board agreed to reach out to her and see if they could help. Lisa will contact Marcia.

PUBLIC SPEAKS:

1. Bill Smith – Canton Township Trustee
Introduced himself and that he is running fro Stark County Commissioner. He wants to continue the good work that is being done at the county and will put business practices to work there if elected. He commended the Board for the Veteran memorial and said he might steal some of the ides from the department heads goals.

CONCERNS OF TRUSTEES:

1. Blue Star Mothers
Mr. Haws said he received a thank you card from the Blue Star Mothers and he read it.
2. Rotary Auction
Mr. Haws said he spoke on behalf of the Board at the Auction he was invited to about the Veterans Memorial.
3. Access Management
Mr. Haws said that he and others met with the commissioners and presented the information from the committee. The commissioners didn't give a date for the two public hearings, but the clock on the 270 days is tolled.

CONCERNS OF FISCAL OFFICER:

None

APPROVAL OF MINUTES:

1. Regular Meeting January 26, 2016

#16-074 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to waive the reading of the minutes of the regular meeting held January 26, 2016 and make them part of the record as if read in their totality; and
BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to approve the minutes of the regular meeting held January 26, 2016 as presented.
Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, Yes.

2. Special Meeting – February 5, 2016

#16-075 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to waive the reading of the minutes of the special meeting held February 5, 2016 and make them part of the record as if read in their totality; and
BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to approve the minutes of the special meeting held February 5, 2016 as presented.
Seconded by Mr. Sabo.
Vote: Mr. Leno, abstained; Mr. Haws, yes; Mr. Sabo, Yes.

EXECUTIVE SESSION:

#16-076 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adjourn to executive session at 6:48 p.m. from this regular meeting of February 9, 2016 as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:

1. (a) appointment of a public employee or official
(b) employment of a public employee or official
(c) dismissal of a public employee or official
(d) discipline of a public employee or official
(e) promotion or demotion of a public employee or official
(f) compensation of a public employee or official
(g) investigation of charges or complaints against a public employee, official, licensee, or regulated individual

2. (a) the purchase of real, personal, tangible or intangible property
(b) the sale of property by competitive bid to prevent the disclosure of information that would provide competitive advantage

3. a conference with the law director or other retained counsel concerning pending or imminent court action

4. preparing for, conducting or reviewing negotiations or bargaining sessions with public employees

5. matters required to be kept confidential by federal law, federal regulation, or state statute

6. specialized details of security arrangements where disclosure of matters discussed could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

7. In the case of a county hospital operated pursuant to Chapter 339. of the Revised Code, a joint township hospital operated pursuant to Chapter 513. of the Revised Code, or a municipal hospital operated pursuant to Chapter 749. of the Revised Code, to consider trade secrets, as defined in section 1333.61 of the Revised Code;

8. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to

negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Seconded by Mr. Leno.
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

#16-077 Motion was made by Mr. Haws to return to public session at 9:24 p.m.
Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

ANNOUNCEMENTS

#16-078 1. Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to increase Joe Snyder's, Parks, Grounds and Facilities part time employee's hourly rate to $11.79 maintenance duties performed for the Township's Parks, Road and Fire Departments including his Yard Waste Duties. This change is in effect as of February 10, 2016.
Seconded by Mr. Leno.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

#16-079 2. Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to increase Zachary Marzilli's hourly rate from $9.00 to $11.00 per hour from Fund #14-A-01B effective February 10, 2016.
Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.
The Board thanked Paul Birk for the great work on the sign in the meeting hall.

ADJOURNMENT:

#16-080 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adjourn at 9:26 p.m.
Seconded by Mr. Sabo.
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

John A. Sabo Trustee	Albert P. Leno, II Trustee	Scott Haws Trustee

ATTEST: _____

Anthony J. Flex
Fiscal Officer