

2600 Easton St. NE
Canton, OH 44721

December 13, 2022

REGULAR MEETING

Work Session At 5:20 p. m. Rob spoke regarding the barn. He is soliciting an architect for analysis and to assess the needs with specs for bid. There are issues with roofing, siding, and masonry. The vision is to use Barn as an event space. Rob will bring recommendations from the architect to the Board.

OPENING: The regular meeting was called to order at 6:00 p.m. with the Pledge of Allegiance

PUBLIC HEARING:

ATTENDANCE:

Scott Haws, John Sabo, Brook Harless, Chief Shalenberger. Lisa Campbell, Eric Williams, JP Neff, Thomas Ferrara, Rob Steinberg and Thomas Wolf. Media: None

AGENDA: Mr. Haws added SCOG, POW/MIA, Property, and yard waste. The agenda stands as edited.

SHERIFF'S REPORT:

- 1. Monthly Report

UNFINISHED BUSINESS:

- 1. Signs on utility poles. Eric Williams and Tom F sending letters to biggest offenders. Working with utilities to remove sight obstruction is top priority.

NEW BUSINESS:

- 1. Fundraiser run for POW/MIA is December 30-31st. 24-hour run at Veterans Park. Stark Parks requiring Insurance
- 2. ASAP Inventory

#22-655

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of ASAP Systems Barcloud Annual Subscription Renewal, Software & Licensing from Barcloud Inventory Systems, in an amount not to exceed \$3,200.00 to be taken from accounts:

#2111-220-599-0000	-\$533.33	Fire
#2031-330-599-0000	-\$533.33	Road
#1000-110-500-0000	-\$1,066.55	Admin. & Fiscal
#2171-610-599-0000	-\$533.33	Parks
#2181-130-599-0000	-\$533.33	Zoning

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 3. Ronelle Circle NW- Road Vacation Petition

FISCAL OFFICER'S REPORT:

- 1. Pending Warrants

#22-656

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants, in an amount of \$ 598,211.05 as attached hereto and made a part of these minutes.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 2. Regular Payroll

#22-657

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of the regular payroll, in an amount not to exceed \$250,000.00.

Seconded by Mrs. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

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#22-658

3. Medical Claims

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the following medical claims as provided by Mutual Health Services and Aultcare:

DATE	WARRANT	AMOUNT
11/23/22	3040-2022	\$ 12,474.75
11/28/22	3041-2022	\$ 56.83
12/09/22	3167-2022	\$ 14,411.57

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 4. Financial Report
- 5. Investment Report
- 6. BWC Premium

#22-659

Motion by Mr. Haws,

WHEREAS, Plain Township desires to provide workers' compensation coverage to individuals who perform work for Plain Township yet are not employees of Plain Township; and
WHEREAS, the State of Ohio Bureau of Workers' Compensation offers contract coverage for individuals who perform work for a public entity yet do not receive compensation from the public entity; and
WHEREAS, the cost of contract coverage is based on the total number of man-hours worked multiplied by the state workers' compensation rate multiplied by the Plain Township discount rate multiplied by the Plain Township discount rate multiplied by the minimum wage established by law; and
WHEREAS, the state of Ohio Bureau of Worker's Compensation premium for the calendar year 2023 is due December 21, 2022 for an early payment discount; and
WHEREAS, Plain Township has estimated and submitted 2022 payroll to the Ohio Bureau of Workers' Compensation, which will be reconciled in January 2023.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to enter into a contract coverage agreement with the State of Ohio Bureau of Workers' Compensation for the calendar year 2023 and to authorize payment to the State of Ohio Bureau of Workers' Compensation of \$118,163.00

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

7. Transfer of Funds

#22-660

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the following transfer of funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Administration		
1000-110-190-0000 Other Salaries	1000-110-130-0000 Salaries	\$35,000.00
1000-110-490-0000 Other Supplies	1000-110-213-0000 Medicare	600.00
Fire		
2111-220-599-0000 Other Exp	2111-220-190-0000 Other Salaries	35,000.00
2281-230-599-0000 Other Exp	2281-230-213-0000 Medicare	100.00
Parks		
2901-610-112-0000 Salaries	2901-610-599-0000 Other Exp	32,000.00

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

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#22-661 8. Amended Certificate
 Motion by Mr. Sabo,
 WHEREAS, the Plain Township Trustees had received Additional Amended Certificates from the Stark County Auditor dated 06/14/2022, 08/09/2022 and 10/25/2022;
 WHEREAS, the Plain Township Trustees identified the Additional Amended Certificates from the Stark County Auditor had duplicated funds;
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the Plain Township Fiscal Officer to reduce Special Revenue Fund 2111-Fire District by \$850,000.00;
 AND BE IT HEREBY FURTHER RESOLVED, by the Plain Township Board of Trustees to authorize the Plain Township Fiscal Officer to reduce Capital Projects Fund 4911-Fire & EMS - Equipment & Vehicles by \$50,000.00 and reduce Capital Projects Fund "21-M" Police Equipment by \$200,000.00 to correct the Amended Official Certificate of Estimated Resources.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-662 9. EMS Refunds
 Motion by Mr. Haws,
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize a refund as follows for overpayments for Emergency Medical Services as requested by Ohio Billing Inc.:

<u>PAYABLE TO</u>	<u>AMOUNT</u>
Aetna Medicare MC	\$327.72

Total \$327.72

Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-663 10 Liquor License Request for DBA Cracked Egg Cafe
 11 Lighting Districts Public Hearing
 a. Saratoga 6
 Motion by Mr. Haws,
 WHEREAS a petition for a lighting district has been filed with the Plain Township Fiscal Officer for a new lighting district at Saratoga Hills No.6;
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to set a public hearing for Tuesday, December 27, 2022, at 6:15 p.m. for creation of a lighting district as petitioned by the property owners of Saratoga Hills No.6 and authorize the Plain Township Fiscal Officer to make the necessary notification to the property owners and publish a legal ad in the Repository newspaper.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-664 b. Fountains of Edgewood 4
 Motion by Mr. Sabo,
 WHEREAS a petition for a lighting district has been filed with the Plain Township Fiscal Officer for a new lighting district at the Fountains at Edgewood No. 4;
 BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to set a public hearing for Tuesday, December 27, 2022, at 6:15 p.m. for creation of a lighting district as petitioned by the property owners of the Fountains at Edgewood No. 4 and authorize the Plain Township Fiscal Officer to make the necessary notification to the property owners and publish a legal ad in the Repository newspaper.
 Seconded by Mr. Haws
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

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ADMINISTRATOR:

- 1. Disaster Recovery Policy

#22-665

Motion by Mrs. Harless,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to implement the attached Disaster Recovery Policy, to recover the Plain Township's IT infrastructure from any type of disaster.
Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 2. Payment to Coso Media

#22-666

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to accept the attached quote from, Coso Media, for the Plain Township, Website Design and Development, and to authorize and approve payment, to Coso Media in the amount not to exceed, \$2,100.00 and to be paid from funds #1000-110-500-0000 and #2011-330-599-0000.
Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

FIRE DEPARTMENT:

- 1. Monthly Report
- 2. Gear Washer

#22-667

Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of a UniMac Gear Washer from Belenky per the attached quote in an amount not to exceed \$9,500.00 to be taken from fund #2111-760-740-0000.
Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

ROAD DEPARTMENT:

- 1. Monthly Report
- 2. Payment to Buckhill Fabricating for truck bed repair

#22-668

Motion by Mr. Haws,
BE IT HEREBY RESOLVED, BY THE PLAIN TOWNSHIP BOARD OF TRUSTEES, Stark County, Ohio, to authorize services and payment to Buckhill Fabricating for bed repair on dump truck #5. Not to exceed \$2,500.00 from fund 2141-330-323-0000 Repairs & Maintenance.
Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 3. Project Inspector Job Description

#22-669

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adopt the following revised job description. See attached.
Seconded by Mr. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 4. Payment to Domer Communication-2022 radio tower service

#22-670

Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to Domer Communication, Inc for radio tower service for 2022. Not to exceed \$2,700.00 from fund 2031-330-599-0000 Other Expenses
Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

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#22-671

- 5. Domer Communication-3-yr lease agreement radio tower service
Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter into a 3-year lease agreement with Domer Communications for radio tower service. Starting January 1,2023 and terminating December 31, 2025. The sum of \$2,700.00 to be invoiced in three annual installments, commencing at the beginning of each year. Payments to be taken from fund 2031-330-599-0000 Other Expenses.
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
- 6. Cut across 55th Street for utility repair has been reported.

ZONING DEPARTMENT:

- 1. Monthly Report

PARKS:

- 1. Monthly Report
- 2. Payment to Mast-Lepley for Ventrac Repairs

#22-672

- Motion by Mrs. Harless,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to approve work and payment upon completion to Mast-Lepley for Ventrac repairs in an amount not to exceed \$5120.70 to be taken from fund #2171-610-599-0000 and fund #2031-330-599-0000.
Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-673

- 3. Hire Katie Snedecker as Soccer Supervisor
Motion by Mrs. Harless,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to hire Katie Snedecker as a soccer supervisor/concessions worker in the Parks Department with no benefits at a rate of \$12/hr. to be paid from fund # 2171-610-112-0000 and/or fund # 2901-610-112-0000, effective December 14th, 2022
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

LAW DIRECTOR:

COMMUNICATIONS:

PUBLIC SPEAKS: None

CONCERNS OF TRUSTEES:

- 1. SCOG Update
- 2. POW/MIA Memeorial-89.025% of Goal for Fundraising
- 3. Property
- 4. Yard Waste. Canton approached Mr. Haws regarding joint waste site. Mr. Sabo expressed concerns with increasing size due to EPA Water and Soil Contract with Kurtz Brothers.

Concerns of Fiscal Officer:

APPROVAL OF MINUTES:

#22-674

- Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held November 22, 2022, and make them part of the record as if read in their totality; and
BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held November 22, 2022, as presented.
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

EXECUTIVE SESSION:

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ADJOURNMENT:

#22-675

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn at 6:58 p.m.

Seconded by Mr. Haws

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes;	Mrs. Harless, Yes;	Mr. Sabo, Yes.

John A. Sabo
Trustee

Brook Harless
Trustee

Scott Haws
Trustee

ATTEST:

Thomas Wolf
Fiscal Officer