

2600 Easton St. NE  
Canton, OH 44721

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PRESENTATION: 5:00 p.m.-GlenOak STEM Presentation  
GlenOak Stem Students presented to The Board a plan to connect GlenOak High School to Warstler School via a sidewalk / walking trail.

WORK SESSION: 5:20 p.m.- Healthcare Discussion  
Matt Diruzza and Gary Sirak from Sirak Financial gave a presentation to the Board on the services they provide as a healthcare agent/broker.

REGULAR MEETING

OPENING: The regular meeting was called to order at 6:00 p.m. President John Sabo led the pledge of allegiance.

ATTENDANCE: John Sabo, Albert Leno, II, Scott Haws, Eric Williams, Lisa Campbell, Chief Shalenberger, Joe Iacino, Rob Steinberg, Thomas Ferrara, and Thomas Wolf. Media present: Jessica Holbrook, The Canton Repository.

AGENDA: The agenda was presented and accepted with the following additions: Mrs. Campbell added New Business#2, Mr. Sabo added Concerns of Trustees #1 and Mr. Haws added Concerns of Trustees # 2 & 3.

SHERIFF'S REPORT:  
None.

UNFINISHED BUSINESS:

#18-108 1. Authorize Payment for Additional Heating Work – Diamond Sports Complex-CR Kurtz  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve and authorize payment to C.R. Kurtz for additional work to the heating system at the Diamond Sports Complex in the amount of \$2,546.85 from Fund # 01-B-05E.  
Seconded by Mr., Sabo  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes

#18-109 2. Yard Waste Service Agreement-Earth n Wood  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter into the attached service agreement between Plain Township Trustees and Earth N Wood Products, Inc. for the transportation and disposal of yard waste collected and authorize payments from fund #01-A-26L.  
Discussion: Mr. Haws wanted to clarify that this is the lowest price out of any other disposal service.  
Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

NEW BUSINESS:

#18-110 1. Set Date for Appeal Request, Res. #18-081—Edward Mathes  
Motion by Mr. Haws,  
WHEREAS, the Board of Trustees of Plain Township has identified the real property located at 2537 Rohn NE, Parcel #52-15265 as insecure, unsafe or structurally defective.  
WHEREAS, the Plain Township Property Maintenance Code Official, the Plain Township Fire Department and the Stark County Building Department have conducted an on-site inspection on 12/14/17 & 1/5/18 of the property located at 2537 Rohn NE, Parcel # 52-15265 and has determined that the building located on the said property is insecure, unsafe, structurally defective or unfit for human habitation.  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to set a public hearing to discuss the demolition of 2537 Rohn Ave. NE Parcel #52-15265 on Tuesday, March 27, 2018 at 5:15 pm. To be published in the Repository on Saturday, March 17, 2018.

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- #18-111
2. Township Healthcare Agent Broker  
Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to appoint Sirak Financial as the **Township’s broker/agent of record for the Township’s health care** and to further authorize the Township Administrator, Lisa Campbell to sign the agent of record letter on behalf of the Board of Trustees.  
Discussion: Mrs. Campbell said she looks forward to working with Sirak and the increase in personal care, communication and informative meetings that they will provide.  
Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Leno; Mr. Sabo, yes.

**FISCAL OFFICER’S REPORT:**

- #18-112
1. Pending Warrants  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the payment of pending warrants in an amount of \$ 127,721.68 as attached hereto and made a part of these minutes.  
Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.
- #18-113
2. Regular Payroll  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment of the regular payroll in an amount not to exceed \$250,000.00.  
Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.
- #18-114
3. Medical Claims  
Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize payment for the following medical claims as provided by Aultcare:
- | <u>DATE</u> | <u>WARRANT</u> | <u>AMOUNT</u> |
|-------------|----------------|---------------|
| 03/02/18    | 36428          | \$16,382.88   |
| 03/08/18    | 36431          | \$9,044.20    |
- Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.
4. Financial Report  
The financial report was presented and accepted.

**ADMINISTRATOR:**

- #18-115
1. Printing, Creation and Editing of the 2018 Plain Township Spring Newsletter  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the *printing, creation and editing* of the 2018 Plain Township *Spring* Newsletter in an amount not to exceed \$4,500.00 and to authorize payment from the following funds:

Administration	01-A-26K	\$900.00
Road	04-A-13N	\$900.00
Park	14-A-08O	\$900.00
Zoning	13-A-05N	\$900.00
Fire	10-A-15N	\$900.00

Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

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- #18-116            2. Postage for Spring Newsletter- US Postal Service  
Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to pay the US Postal Service for the *postage* of the 2018 Plain Township Spring Newsletter in an amount of \$4,500.00 and to authorize payment from the following funds:

Administration	01-A-26J	\$900.00
Road	04-A-13N	\$900.00
Park	14-A-08Q	\$900.00
Zoning	13-A-05	\$900.00
Fire	10-A-15N	\$900.00

Seconded by Mr. Haws.  
Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

- #18-117            3. **Agreement for “Crash the Barriers-Build the Team” Seminar-**  
Kent State Corporate University  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to enter into the attached agreement between Plain Township Trustees, Stark County **Ohio, and Kent State University at Stark for the 8 hour “Crash the Barriers: Build the Team” seminar and to authorize** payment of \$2,600.00 from fund #01-A-03.

Seconded by Mr. Sabo.  
Vote: Mr. Sabo, yes; Mr. Leno, yes; Mr. Haws, yes.

- #18-118            4. Handbook Update- **“General Driving Rules & Regulations-**  
Plain Township Vehicles/Personally Owned Vehicles  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to adopt the Plain Township **Handbook revision per the attached “General Driving Rules and Regulations” for Plain Township vehicles and personally owned vehicles.**

Discussion: Mr. Haws wanted to clarify that is part of the annual township liability insurance coverage policy from OTARMA and Risk Management.  
Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

5. E-Waste Recycling-2018  
Mrs. Campbell said the Township will be have an e-recycling event on Saturday May 5 from 10-4. This includes anything you can plug in, such as batteries and power equipment. Some items will have a fee to recycle.

- #18-119            6. Handbook Update- **“Disciplinary Record Retentions Records” section**  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to adopt the Plain Township **Handbook revision per the attached “Disciplinary Record Retention Records” section.**

Seconded by Mr. Sabo.  
Vote: Mr. Sabo, yes; Mr. Haws, yes; Mr. Leno, yes.

FIRE DEPARTMENT:

- #18-120            1. Authorize Purchase/Payment for Firefighter Protective Equipment-Chief Supply  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to authorize the purchase, payment and shipping for Firefighter Personal Protective

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Equipment: Gold Particulate Barrier Hoods and Washable Gauntlet Gloves from Chief Supply in the amount not to exceed \$18,000.00 to be taken from account # 10-A-09G.

Seconded by Mr. Leno.

Discussion: Mr. Haws wanted to clarify that this purchase is for equipment that will help prevent cancer and are reimbursed in part by a grant.

Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes

2. **Approval for Fire Department Instructors' Conference-** Indianapolis, Indiana, April 23-28 2018

#18-121

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the attendance and payment for up to four people to the Fire Department **Instructors' Conference in Indianapolis, Indiana on April 23-28, 2018**. This is to include registration, meals, mileage, hotel, etc. per the Township Purchase Order and Travel Policy Guidelines to be taken from fund # 10-A-15A not to exceed \$6,000.00.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ROAD DEPARTMENT:

1. Stark County Cooperative Purchasing Program-Rock salt  
Mr. Iacino wanted to share that Keith Bennett, the Stark County Engineer, will be having a meeting on March 15, 2018 to discuss the Stark County Cooperative Salt Purchasing Program. He said that although delivery was slow at times, they never ran out of salt. Overall, he is pleased with the program and would like to stick with it for next year. Mr. Sabo said he would recommend the Township uses the program next year, also.

2. Advertise for Bids-2018 Road Materials

#18-122

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to direct the Plain Township Highway Superintendent to place an advertisement for bids for Road Materials, in a newspaper published in Stark County and of general circulation in the township, on March 22<sup>nd</sup> and March 29<sup>th</sup>, 2018 in the Repository, with bids to be received on the day of April 12<sup>th</sup>, 2018 by 12:30 pm.

Seconded by Mr. Sabo.

Vote: Mr. Leno, yes; Mr. Sabo, yes; Mr. Haws, yes.

3. Purchase of Brushes for Street Sweepers-United Rotary Brush Corporation

#18-123

Motion by Mr. Leno,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to authorize the purchase of brushes for street sweeper from United Rotary Brush Corp. not to exceed the amount of \$3,253.02 from 04-A-05C-Sweeper, Vector, Tractor fund.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

4. IBI Group Agreement-Drainage Easements-Lindford Avenue

#18-124

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to enter into agreement with the IBI Group to acquire additional drainage easements for the Lindford Ave. drainage improvement project. Not to exceed the amount of \$6,000.00 from fund 03-C-03 Contracts.

Discussion: Mr. Iacino said they moved some of the drainage

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**area, so it will probably won't cost as much. He said they still** have one resident to negotiate with. He said there are no problems with moving the pipe to the other side of the street.  
Seconded by Mr. Sabo.

Vote: Mr. Sabo, yes; Mr. Haws, yes; Mr. Leno, yes.

#18-125

- 5. Advertise for Bids-2018 Paving & Road Repair Project

Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to direct the Plain Township Highway Superintendent to place an advertisement for bids for the Plain Township 2018 Paving and Road Repair Project in a newspaper published in Stark County and of general circulation in the township on March 29<sup>th</sup> and April 5<sup>th</sup>, 2018 in the Repository, with bids to be received on the day of April 19<sup>th</sup>, 2018 by 1:30 p.m.

Seconded by Mr. Leno.

Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

ZONING DEPARTMENT:

None.

PARKS DEPARTMENT:

#18-126

- 1. Authorize Payment-Purchase of Field Paint-Pioneer Athletic

Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to accept the quote and to approve & authorize payment to Pioneer Athletic in the amount of \$6,700.00 from fund # 14-A-05C to purchase paint for the fields at Diamond.

Seconded by Mr. Sabo,

Mr. Leno, yes; Mr. Sabo, yes, Mr. Haws, yes.

- 2. Authorize Payment-Purchase of Fertilizer-Central Farm and Garden

#18-127

Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to accept the quote and to approve & authorize payment to Central Farm and Garden in the amount of \$2,619.00 from fund #14-A-05C to purchase fertilizer for the fields at Diamond.

Seconded by Mr. Leno,

Mr. Leno, yes; Mr. Sabo, yes, Mr. Haws, yes.

- 3. Authorize Payment-Purchase Supplies for Fields-Central Farm and Garden

#18-128

Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to accept the quote and to approve & authorize payment to Central Farm and Garden in the amount of \$3,988.80 from fund #14-A-06B to purchase supplies for the fields at Diamond.

Seconded by Mr. Leno,

Mr. Leno, yes; Mr. Sabo, yes, Mr. Haws, yes.

- 4. Easter Egg Hunt Reminder

Mr. Steinberg said they will be having the Easter Eggstravaganza on Saturday, March 24<sup>th</sup> from noon-2:30. He **said there will be plenty of eggs, the Stark County Sheriff's** Dept. CompUKids, and a new quadrant for Pre-K kids. Mrs. Campbell said that Mr. Steinberg will also have a color run, in which the kids will get showered in color as they run across the field.

LAW DIRECTOR:

None.

COMMUNICATIONS:

- 1. Hall of Fame Land Use & Transportation Study-Public Forum

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- Lisa Campbell read the attached letter.
- 2. Thank You to Fire Department-Domenic & Linda Dominijanni  
Lisa Campbell read the attached card.

PUBLIC SPEAKS:

None.

CONCERNS OF TRUSTEES:

- 1. Mr. Sabo attended the Health Department Annual Meeting and said it was very informative. He said he would like a member of the Health Department to come in and give a presentation to the Board. He said the township is going to see a 2% increase, but not until the year 2020. Mr. Sabo said the current issues they are involved in right now are the opioid crisis, mental health issues, suicide rates and child injury prevention. He said the Health Dept. is required to provide school inspections, and the communities contributions pay for the inspections.
- 2. Mr. Haws attended the Tax Incentive Review Council on March 12<sup>th</sup>. He reported back to the Board regarding the 2 Plain Township properties that are currently participating in Tax Incentives.
- 3. Mr. Haws attended the SCOG membership meeting on March 6<sup>th</sup>. He said he was impressed, as the crime lab did not have a back log for the first time in the 8 years he has been attending. He said the lab has made improvements and worked through some accreditations. He said they are working on a 10-year funding agreement, as the current one expires in 2019. He said to expect an increase in rates.

CONCERNS OF FISCAL OFFICER:

None.

APPROVAL OF MINUTES:

- 1. Regular Meeting - February 27, 2018  
#18-129 Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to waive the reading of the minutes of the regular meeting held February 27, 2018 and make them part of the record as if read in their totality; and BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to approve the minutes of the regular meeting held February 27, 2018 as presented.  
Seconded by Mr. Haws.  
Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, Yes.

EXECUTIVE SESSION:

- #18-130 Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adjourn to executive session at 6:47 p.m. from this regular meeting of March 13, 2018 as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:
  - 1. (b.) employment of a public employee or official
  - (d) discipline of a public employee or official
  - (f) compensation of a public employee or official
  - 4. preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
  - 7. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

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(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715, 725, 172, or 1728 or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

Seconded by Mr. Haws.

Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

#18-131

Motion was made by Mr. Haws to return to public session at 7:54 p.m.

Seconded by Mr. Sabo.

Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

ANNOUNCEMENTS:

#18-132

1. Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to extend an offer of employment to Andrew Byler, Wayne Conroy, Logan Henkle and Ryan Jones for the position of probationary Career Firefighter/Paramedic contingent upon the completion of the Ohio Police and Fire Physical Exam, Pre-employment Drug Screening and Final Township Employment interviews.

BE IT FURTHER RESOLVED to authorize payment to Mercy Work Health and Safety Services in the amount not to exceed \$2,500.00 for the Pre-Employment Physical and Drug Screening for the candidates listed in this resolution to be taken from account # 10-A-15.

Seconded by Mr. Haws.

Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

ADJOURNMENT:

#18-133

Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adjourn at 7:54 p.m.

Seconded by Mr. Haws.

Vote: Mr. Leno, yes; Mr. Haws, yes; Mr. Sabo, yes.

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John A. Sabo  
Trustee

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Albert P. Leno, II  
Trustee

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Scott Haws  
Trustee

ATTEST: \_\_\_\_\_  
Thomas W Wolf  
Fiscal Officer