

2600 Easton St. NE  
Canton, OH 44721

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December 18, 18

WORK SESSION

5:20 p.m., Swearing in of New Lieutenants – Fire Department  
REGULAR MEETING

OPENING: The regular meeting was called to order at 6:00 p.m. President John Sabo led the pledge of allegiance.

ATTENDANCE: John Sabo, Albert Leno, II, Scott Haws, Lisa Campbell, Eric Williams, Chief Shalenberger, Joe Iacino, Thomas Ferrara and Thomas Wolf. Rob Steinberg was excused. Media: Canton Repository.

AGENDA: The agenda was presented, and Mr. Haws added Road #3 – Route 62 Update and Lisa removed Unfinished Business #3.

SHERIFF'S REPORT:

- 1. Monthly Report

UNFINISHED BUSINESS:

#18-647 1. Amend Resolution  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to amend Resolution #18-634 for turf blankets from Advanced Turf Solutions, from Fund #01-B-05E, to read from Fund #01-B-02.

Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-648 2. Payment to Earth-n-Wood for Yard Waste  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to Earth-n-Wood for hauling of yard waste, in an amount not to exceed \$30,000.00, to be paid from Funds #01-A-26L and #01-A-26Y.

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

NEW BUSINESS:

None.

**FISCAL OFFICER'S REPORT:**

#18-649 1. Pending Warrants  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants, in an amount of \$532,964.29, as attached hereto and made a part of these minutes.

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-650 2. Regular Payroll  
Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of the regular payroll, in an amount not to exceed \$250,000.00.

Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-651 3. Medical Claims  
Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the following medical claims as provided by Aultcare:

<u>DATE</u>	<u>WARRANT</u>	<u>AMOUNT</u>
12/13/18	38528	\$33,607.78

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

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#18-652

- 4. Investment Report
  - 5. Bank Reconciliation
  - 6. Amended Certificate
- Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the Plain Township Fiscal Officer to request an Additional Amended Certificate of Estimated Resources from the Stark County Auditor for \$538,575.21:

01—General Fund	\$121,564.86
02—Motor Vehicle Fund	85.95
03—Gasoline Fund	383.60
04—Road & Bridge	12,256.89
09—Police District	00.00
10—Fire District	7,884.45
11—Road District	00.00
13—Zoning	9,360.73
14—Diamond Park	00.00
27—Int Svc - Medical Insurance	202,081.66
28—Ambulance & EMS	184,957.07

AND BE IT HEREBY FURTHER RESOLVED by the Plain Township Board of Trustees, upon certification by the Stark County Auditor to appropriate these funds as follows:

01-A-26Y—Yard Waste Host Site	\$ 10,885.00
01-B-02—Improvement of Sites	110,661.86
01-F-08W—Other Expenses – Veterans Memorial Proj	18.00
02-B-02—Salt	85.95
03-B-02—Materials	383.60
04-A-05—Supplies	2,000.00
04-A-05A—Supplies – Filters	256.89
04-B-02—Materials	10,000.00
10-A-08—Tools & Equipment	7,884.45
13-A-04—Tools & Equipment	9,360.73
27-A-09—Medical Ins Claims	202,081.66
28-A-05—Tools & Equipment	184,957.07

Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-653

- 7. Temporary 2019 Budget
- Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize temporary appropriations for the year 2019, as attached hereto and made a part of these minutes and to authorize the Plain Township Fiscal Officer to submit this to the Stark County Auditor.

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

- 8. Payment of Vendor and Utility Bills

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#18-654 Motion by Mr. Haws,  
WHEREAS, the Plain Township Board of Trustees authorizes the Fiscal Officer to process any bills for payment that may be late if not paid timely;

WHEREAS, the Plain Township Board of Trustees has established January 8, 2019 as its next regular meeting, and vendors and utilities may assess late fees if not paid timely;

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the Fiscal Officer to pay these vendors and utility bills and include them on the pending warrant list of the January 8, 2019 regular meeting.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

9. Transfer of Funds

#18-655 Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the following transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>Admin</u>		
01-B-02 – Improvement of Sites	01-A-26L – Other Exp - Leaves	\$5,527.67
<u>Parks</u>		
14-A-01A – Salaries - Staff	14-A-08O – Other Exp - Newsletter	\$ 700.00

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ADMINISTRATOR:

- Proposed E-Waste Recycling Drop-Off Dates for 2019
- MS4 Annual Discharge Fee for 2019

#18-656 Motion by Mr. Haws,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to The Treasurer, State of Ohio, for the storm water MS4 annual discharge fee, in the amount of \$2,100.00, from Fund #01-A-26E.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

- Purchase Software Upgrade for Sheriff Radios, Motorola Solutions

#18-657 Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase of software upgrade for mobile radios for the Sheriff vehicles, in an amount not to exceed \$3,464.55, from Fund #09-A-14B.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

FIRE DEPARTMENT:

- Monthly Report
- Listing of the Bids for the Diesel Capture System
- Awarding the Bid of the Diesel Capture System

#18-658 Motion by Mr. Haws,

WHEREAS, the Plain Township Board of Trustees was awarded a FEMA AFG Grant with guaranteed funds, in the amount of \$86,182.00, for the installation of the Direct Capture Diesel Exhaust System.

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NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to award the 2018 Direct Capture Diesel Exhaust System to Hastings Air Energy Control, Inc. as the lowest responsible bidder with the following price.

The total bid amount:  
\$15,000.00 to be taken from Fund #28-A-05  
\$101,307.18 to be taken from Fund #10-A-08  
Total bid amount: \$116,307.18

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-659

4. Signing the Bid for the Diesel Capture System

Motion by Mr. Sabo,

WHEREAS, the Plain Township Board of Trustees has awarded the bid for the 2018 Plain Township Fire Department Direct Capture Diesel Exhaust System to Hastings Air Energy Control, Inc., per the attached contract.

WHEREAS, the contract has been prepared according to the terms and conditions of the bid specifications.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the execution of the contract with Hastings Air Energy Control, Inc. for the 2018 Plain Township Fire Department Direct Capture Diesel Exhaust System. The language of this contract is incorporated by references as if fully rewritten herein.

AND BE IT FURTHER RESOLVED by the Plain Township Board of Trustees to authorize payments to Hastings Air Energy Control, Inc., upon satisfactory performance of the terms of this contract.

\$15,000.00 to be taken from Fund #28-A-05  
\$101,307.18 to be taken from Fund #10-A-08  
Total estimated bid amount: \$116,307.18

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-660

5. Tuition Reimbursement for Joel Gladysz and Eric Wiedlebacher  
Motion by Mr. Sabo,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to grant the request for tuition reimbursement of the following employees, attached hereto, and authorize payment in an amount not to exceed \$1,000.00 for Joel Gladysz and \$1,000.00 for Eric Wiedlebacher, according to the current collective bargaining agreement, Provision 27, Section E. The total amount of \$2,000.00 is to be taken from Account #10-A-15A.

Seconded by Mr. Haws.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-661

6. Accept the Resignation Letter of Rebecca Lemon

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to accept the resignation of Rebecca Lemon as a Plain Township Fire Department Executive Assistant, effective December 28, 2018 at 4:30 p.m.

Seconded by Mr. Leno.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#18-662

7. Hire Victoria Lloyd as the Fire Executive Assistant

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to extend an offer of employment to Victoria Lloyd to the position of Executive Assistant for the Fire Department, effective December 30, 2018.

BE IT FURTHER RESOLVED to authorize a pay rate of \$19.70 per hour, to be paid from Fund #10-A-10C. Benefits will be according to current Plain Township Employee Handbook.

Seconded by Mr. Sabo.

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Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ROAD DEPARTMENT:

- 1. Monthly Report
- 2. Lindford Video

Joe presented a video of the Linford dry well installation project to The Board. Eric Haines recorded the installation of the dry well and created the video.

- 3. Rt. 62

Mr. Haws gave an update regarding the Route 62 realignment project. Mr. Sabo added that ODOT has been very cooperative addressing the concerns of Plain Township.

ZONING DEPARTMENT:

- 1. Monthly Report
- 2. Appoint Zoning Commissions Member

#18-663

Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to reappoint Ian Crawford to the Plain Township Board of Zoning Commission, for a five (5) year term, commencing January 1, 2019 and expiring December 31, 2023.  
Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

- 3. Appoint Zoning Commissions Alternate

#18-664

Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to appoint Angela Alder to the Plain Township Board of Zoning Commission, for a five (5) year term, commencing January 1, 2019 and expiring December 31, 2023 as an alternate.  
Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

- 4. Appoint Board of Zoning Appeals Member

#18-665

Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to reappoint Robert Soles to the Plain Township Board of Zoning Appeals, for a five (5) year term, commencing January 1, 2019 and expiring December 31, 2023.  
Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

- 5. Appoint Board of Zoning Appeals Alternate

#18-666

Motion by Mr. Haws,  
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to appoint Tia Cernava to the Plain Township Board of Zoning Appeals, for a five (5) year term, commencing January 1, 2019 and expiring December 31, 2023 as an alternate.  
Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

- 6. Set Public Hearing Date for Zoning Text Change

#18-667

Motion by Mr. Haws,  
WHEREAS, the Plain Township Zoning Commission conducted a public hearing on Text Amendments #569-18, #570-18, #571-18 and #572-18 on December 12, 2018; and  
WHEREAS, the Plain Township Zoning Commission is recommending Approval with Modifications of the proposed text amendments; and  
WHEREAS, the Plain Township Zoning Commission is submitting such recommendation, along with application and text pertaining there to the Plain Township Board of Trustees, within the required 30 days, following its public hearing; and  
NOW, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to set a public hearing for Text Amendments #569-18, #570-18, #571-18 and #572-18 on January 8, 2018 at 6:15 p.m., to be published in *The Repository* on Saturday,

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December 22, 2018.  
Seconded by Mr. Sabo.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

PARKS DEPARTMENT:

- 1. Monthly Report

LAW DIRECTOR:

None.

COMMUNICATIONS:

None.

PUBLIC SPEAKS:

- 1. Gina Bowers – 2420 Captens St NE, Canton 44721  
Gina thanked all the leaders of Plain Township for the great work all year. She stated that she is representing the Diamond Park neighborhood. She expressed concern about the historic home located on the corner of Diamond and Middlebranch. She asked The Board for ideas on how to proceed with a restoration project to save the home. Mr. Haws stated that with the current Parks funding, the Township **can't** purchase the property. Gina said she will continue to look for available grants and other options to purchase and restore the property. Mr. Sabo thanked Gina for the kind opening remarks.

CONCERNS OF TRUSTEES:

None.

CONCERNS OF FISCAL OFFICER:

None.

APPROVAL OF MINUTES:

December 11, 2018

- #18-668 Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes of the regular meeting held December 11, 2018 and make them part of the record as if read in their totality; and  
BE IT FURTHER RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the regularly held meeting held December 11, 2018, as presented.  
Seconded by Mr. Haws.  
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

- #18-669 Motion by Mr. Sabo,  
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn at 6:52 p.m.  
Seconded by Mr. Haws.  
Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

\_\_\_\_\_  
John A. Sabo  
Trustee

\_\_\_\_\_  
Albert P. Leno, II  
Trustee

\_\_\_\_\_  
Scott Haws  
Trustee

ATTEST: \_\_\_\_\_  
Thomas W. Wolf  
Fiscal Officer