

2600 Easton St. NE
Canton, OH 44721

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April 9, 19

REGULAR MEETING

OPENING: The regular meeting was called to order at 6:00 p.m. President John Sabo led the pledge of allegiance.

ATTENDANCE:

John Sabo, Albert Leno, II, Scott Haws, Lisa Campbell, Joe Iacino, Eric Williams, Chief Shalenberger, Rob Steinberg, Thomas Ferrara and Thomas Wolf. Media: Canton Repository.

AGENDA: The agenda was presented, and Mr. Haws added Concerns of Trustees #1 SCOG Update. Joe added Road #5 – Wicker Creek Speeding.

SHERIFF'S REPORT:

- 1. Monthly Report

UNFINISHED BUSINESS:

- 1.

NEW BUSINESS:

- 1. Bill Green, Superintendent, Stark County Board of DD Bill presented information about the work that the Stark County Board of DD is doing.
- 2. Awarded, 2019 Mini-Grant Program, Stark-Tuscarawas-Wayne Joint Solid Lisa announced that Plain Township was awarded a 2019 mini-grant in the amount of \$500 to promote the e-waste recycling program.

FISCAL OFFICER'S REPORT:

1. Pending Warrants
#19-155 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants, in an amount of \$99,326.62, as attached hereto and made a part of these minutes.

Seconded by Mr. Sabo.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

2. Regular Payroll
#19-156 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of the regular payroll, in an amount not to exceed \$250,000.00.

Seconded by Mr. Leno.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

3. Medical Claims
#19-157 Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the following medical claims as provided by Aultcare:

<u>DATE</u>	<u>WARRANT</u>	<u>AMOUNT</u>
3/27/19	39314	\$19,606.33
4/5/19	39315	\$7,261.57

Seconded by Mr. Sabo.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

4. Financial Report
5. Transfer of Funds

#19-158 Motion by Mr. Leno,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the following transfers:

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<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>Admin</u>		
01-A-26E – Other Expenses	01-A-26J – Postage	\$2,000.00
01-B-02 – Improvement of Sites	01-F-02 – Improvement of Sites Alpine	1,100.00
01-F-02 – Improvement of Sites Alpine	01-B-02 – Improvement of Sites	41,067.25

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

6. Renewal of Section 125 Premium Only Plan

#19-159

Motion by Mr. Haws,

WHEREAS, the Plain Township Board of Trustees resolved that each insured employee shall contribute towards the cost of the medical insurance beginning April 1, 2006 (Resolution #06-155);

WHEREAS, the Plain Township Board of Trustees adopted a Section 125 Premium Only Plan effective April 1, 2006 (Resolution #06-185 dated April 11, 2006);

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, that the form of Amended Section 125 Premium Only Plan, effective June 1, 2019 to May 31, 2020, presented at this meeting, is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

7. EMS Refunds

#19-160

Motion by Mr. Haws,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize a refund as follows for overpayments for Emergency Medical Services as requested by Ohio Billing, Inc.:

<u>PAYABLE TO</u>	<u>AMOUNT</u>
Diane M. Eckroate	\$94.81
Total	\$94.81

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

8. Vendor and Utility Payments

#19-161

Motion by Mr. Sabo,

WHEREAS, the Plain Township Board of Trustees authorizes the Fiscal Officer to process all bills for payment;

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WHEREAS, the Plain Township Board of Trustees has established April 23, 2019 as its next regular meeting and vendors and utilities may assess late fees if not paid timely;

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the Fiscal Officer to pay these vendor and utility bills and include them on the pending warrant list of the April 23, 2019 regular meeting.

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ADMINISTRATOR:

1. Postage for Special Newsletter
#19-162 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to pay the US Postal Service for the postage of the 2019 Plain Township Special Newsletter, in an amount not to exceed \$3,452.33 and to authorize payment from the Fund #01-A-26J.

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

2. Payment to Know Your Roots for Improvements at Eby Cemetery
#19-163 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve and authorize payment to Know Your Roots for cemetery site improvements at Eby Cemetery, in the amount not to exceed \$4,790.00, from Fund #01-D-09.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

FIRE DEPARTMENT:

1. Tuition Reimbursement, Eric Wiedlebacher
#19-164 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to grant the request for tuition reimbursement of Eric Wiedlebacher attached hereto and authorize payment in an amount not to exceed \$607.50, to be taken from Account #10-A-15.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

2. Purchase of Firefighter Protective Equipment from the Fire Force Inc./Eagle Emergency
#19-165 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase, payment and shipping for firefighter protective equipment replacement (leather boots, fire gear and miscellaneous) from the Fire Force Inc./Eagle Emergency, in the amount not to exceed \$56,000.00 per attached quotes, to be taken from Account #10-A-09G.

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

3. Purchase of Ventry Electric Ventilation Fan from QDCIP Fire LLC
#19-166 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of one (1) Ventry electric ventilation fan from QDCIP Fire LLC, per the attached quote, in an amount not to exceed \$4,000.00, to be taken from Account #10-A-08.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

4. Payment to Stark State College for Rope II Technical Training Course
#19-167 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees,

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Stark County, Ohio, to authorize the payment to Stark State College for up to 11 firefighters to attend the Rope II technical training course, in the amount not to exceed \$5,500.00, to be taken from Account #10-A-15A.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ROAD DEPARTMENT:

#19-168 1. Advertise for Bids, 2019 Paving and Road Repair Project
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to direct the Plain Township Highway Superintendent to place an advertisement for bids for the Plain Township 2019 Paving and Road Repair Project in a newspaper published in Stark County and of general circulation in the Township on April 11 and April 18, 2019 in the Repository, with bids to be received on the day of April 25, 2019 by 1:30 p.m.

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#19-169 2. Accept Bidding Packet from Caplea Studio Architects for a New Warehouse Building

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to enter into an agreement with Caplea Studio **Architects to prepare a bidding package for the Road Department's** new warehouse building, not to exceed the amount of \$15,550.00, to be taken from Fund #03-C-03.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#19-170 3. Payment to The Gledhill Road Machinery Co. for a 2019 Snow and Ice Truck Package

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and installation of one (1) each 2019 Snow and Ice Truck Package from The Gledhill Road Machinery Co., under the ODOT Cooperative Purchasing Program, STS #800496, INDEX #STS515. This includes bed, plow, spreader, spreader controls, hydraulics, light system and pre-wet systems, total amount not to exceed \$60,345.27, from Fund #11-A-04.

Seconded by Mr. Leno.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#19-171 4. Purchase a 2020 International Dump Truck Chassis from Cerni Motors Inc.

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase of a 2020 International Dump Truck Chassis from Cerni Motors Inc., under the ODOT Cooperative Purchasing Program, Contract #023-19 at \$89,296.22. This price also includes a 60-month 100,000-mile warranty, to be taken out of Fund #11-A-04.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

5. Wicker Creek Speeding
Joe informed The Board that he had received an email from Heather Mancini with concerns about speeding in Wicker Creek Allotment. Mr. Haws stated that based on previous requests that ODOT will not lower the speed limit on those roads below 25 MPH. Joe stated that **he will put the speed buggy there and give the reports to the Sheriff's** office.

ZONING DEPARTMENT:

None

PARKS DEPARTMENT:

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- 1. Planning Discussion Follow-Up, Alpine Park
Rich Rohn from Stark Soil & Water met Joe and Rob at Alpine Park regarding the possible erosion that could occur from the runoff of the North parking lot if it is paved. Joe believes that curbing with cutouts would be the best option rather than gravel. Lisa requested that Joe get an updated quote for paving the parking lot with the asphalt curbing and cutouts, so she can update the grant application. Lisa stated that the parking lot will only be paved if Plain Township receives the ODNR grant. Lisa stated that goal is to have a handicap accessible parking lot. The North parking lot which is the larger parking lot is currently not handicap accessible and it limits access to the shelters and playground equipment for those with disabilities.
- #19-172 2. Payment to Know Your Roots, Sensory Garden at Alpine
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to pay Know Your Roots for the installation and product cost of the 2019 Sensory Garden for Alpine Park, in an amount not to exceed \$2,455.00 and to authorize payment from Fund #01-B-02.
Seconded by Mr. Sabo.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.
- #19-173 3. Payment to My Splash Pad for a New Surface
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve and authorize payment to My Splash Pad for a new surface for the splash pad at Veterans Park, in the amount not to exceed \$10,350.00, from Fund #01-F-02A, with half of the amount (\$5,175.00) due now and the balance due on the day of completion.
Seconded by Mr. Leno.
Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.
- 4. Parks Open House, April 16, 2019, Township Hall
Rob reminded the public that there will be a Parks Open House Meeting to discuss the Parks Levy on April 16th, 6pm to 8pm at Plain Township Hall.

LAW DIRECTOR:

None.

COMMUNICATIONS:

None.

PUBLIC SPEAKS:

- 1. Eric Haines thanked the Road Department for their help at the Yard Waste drop-off site.

CONCERNS OF TRUSTEES:

- 1. Mr. Haws gave a SCOG update regarding the County Radio System and the upcoming Crime Lab Tour. Mr. Haws also gave an update on the Tax Incentive Council meeting that he attended as the Plain Township representative.

CONCERNS OF FISCAL OFFICER:

None.

APPROVAL OF MINUTES:

March 26, 2019

- #19-174 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes of the regular meeting held March 26, 2019 and make them part of the record as if read in their totality; and

BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the regularly held meeting held March 26, 2019, as presented.

Seconded by Mr. Haws.

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Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

EXECUTIVE SESSION:

#19-175 Motion by Mr. Sabo,

BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn to executive session at 6:49 p.m. from this regular meeting of April 9, 2019, as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:

- 1. (a) appointment of a public employee or official
(b) employment of a public employee or official
(f) compensation of a public employee or official
- 3. a conference with the law director or other retained counsel concerning pending or imminent court action

Seconded by Mr. Haws.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#19-176 Motion was made by Mr. Haws to return to public session at 8:44 p.m.
Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ANNOUNCEMENTS:

#19-177 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to ratify the attached Memorandum of Understanding Overpayment Reimbursement, from the Utility Workers Union of America Local #561.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#19-178 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to hire Brian Evans as a seasonal hire for the Buildings and Grounds Department, hire date is April 9, 2019 at a rate of \$10.00/hr., paid from Fund #14-A-01B, with no benefits.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

#19-179 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to hire Anthony Bailey as a seasonal hire for the Buildings and Grounds Department, hire date is April 9, 2019 at a rate of \$10.00/hr., paid from Fund #14-A-01B, with no benefits.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Sabo, yes; Mr. Leno, yes.

ADJOURNMENT:

#19-180 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn at 8:46 p.m.

Seconded by Mr. Sabo.

Vote: Mr. Haws, yes; Mr. Leno, yes; Mr. Sabo, yes.

John A. Sabo
Trustee

Albert P. Leno, II
Trustee

Scott Haws
Trustee

ATTEST: _____
Thomas W. Wolf
Fiscal Officer