

2600 Easton St. NE
Canton, OH 44721

March 23, 2021

WORK SESSION

The work session at 2855 Easton St. NE was called to order at 5:20 p.m. by President Scott Haws. The building and township needs were discussed. The work session ended at 5:45 p.m.

REGULAR MEETING

OPENING: The regular meeting was called to order at 6:00 p.m. President Scott Haws led the pledge of allegiance.

ATTENDANCE:

John Sabo, Brook Harless, Scott Haws, Eric Williams, Lisa Campbell, Chief Shalenberger, Joe Iacino, Thomas Ferrara, Rob Steinberg and Thomas Wolf.
Media: None

AGENDA: The agenda was presented and stands as presented.

SHERIFF'S REPORT: None

UNFINISHED BUSINESS:

1. Yard Waste Fees
#21-135 Motion by, Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to continue the \$25.00 fee for the Yard Waste Site, to Plain Township Residents, and to also continue the \$15.00, Yard Waste Card replacement fee.
Seconded by, Mrs. Harless
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

2. Amend Resolution #21-058 Canton Data Print
#21-136 Motion by, Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to amend Resolution #21-058 to approve payment to Canton Data Print for the *printing* of the 2021 Plain Township Spring Newsletter in an amount not to exceed \$6,657.89 and to authorize payment from the following funds:

| | | |
|----------------|----------|------------|
| Administration | 01-A-26K | \$1,331.61 |
| Road | 04-A-13N | \$1,331.57 |
| Park | 14-A-08O | \$1,331.57 |
| Zoning | 13-A-05N | \$1,331.57 |
| Fire | 10-A-15N | \$1,331.57 |

Seconded by Mr. Sabo
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

NEW BUSINESS: None

FISCAL OFFICER'S REPORT:

1. Pending Warrants
#21-137 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants, in an amount of \$ 277,193.75 as attached hereto and made a part of these minutes.
Seconded by Mrs. Harless
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

2. Regular Payroll
#21-138 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of the regular payroll, in an amount not to exceed \$250,000.00.
Seconded by Mrs. Harless
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

3. Medical Claims
#21-139 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the following medical claims as provided by Aultcare:

| DATE | WARRANT | AMOUNT |
|------------|---------|-------------|
| 03/11/2021 | 44932 | \$12,098.62 |
| 03/18/2021 | 44946 | \$19,554.91 |

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#21-140
Seconded by Mr. Sabo
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
4. Bank Reconciliation
5. Longevity – Road
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees,
Stark County, Ohio to authorize the additional benefits of longevity pay to
members of the Utility Workers Union of America AFL-CIO Local 561 who
meet the requirements of the attached schedule effective April 1, 2021:
Seconded by Mrs. Harless
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

#21-141
6. Investment Report
7. EMS Refund
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees,
Stark County, Ohio to authorize a refund as follows for overpayments for
Emergency Medical Services as requested by Ohio Billing Inc.:
PAYABLE TO AMOUNT

| | |
|---|------------|
| AARP (Nichols, Claude E.) | \$380.93 |
| Central Region-CCOA Lockbox (Dalrymple, George E.) | \$433.20 |
| United Healthcare Ins Co. | \$445.69 |
| Total | \$1,259.82 |

#21-142
Seconded by Mr. Sabo
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
8. Covid Transfers
Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio
to authorize the following transfers of expenses to the Coronavirus Relief Fund:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|--------------------------------------|---------------------------------|---------------|
| <u>Admin/BG & Parks</u> | <u>Coronavirus Relief Fund</u> | |
| 01-A-06C (01-P) – Medicare | 14-A-08X – Medicare | 32.61 |
| 01-A-12 (01-P) – OPERS | 14-A-02V – OPERS | 318.86 |
| 01-A-15 (01-P)- Workers Compensation | 14-A-03V – Workers Compensation | 33.73 |
| 01-B-01 (01-P) – Salaries | 14-A-01V – Salaries | 1,055.29 |
| 01-F-01 (01-P) – Salaries | 14-A-01V – Salaries | 680.45 |
| 14-A-01A (14-CB) – Salaries | 14-A-01V – Salaries | 257.50 |
| 14-A-01B (14-CB) – Salaries | 14-A-01V – Salaries | 87.50 |
| 01-A-06C – Medicare | 14-A-08X – Medicare | 42.80 |
| 01-A-12 – OPERS | 14-A-02V – OPERS | 465.64 |
| 01-A-15 - Workers Compensation | 14-A-03V – Workers Compensation | 44.26 |
| 01-B-01 – Salaries | 14-A-01V – Salaries | (2,092.59) |
| 01-F-01 – Salaries | 14-A-01V – Salaries | 3,238.73 |
| 14-A-01A – Salaries | 14-A-01V – Salaries | 692.50 |
| 14-A-01B – Salaries | 14-A-01V – Salaries | 1,812.50 |

#21-143
Seconded by Mrs. Harless
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.
9. Transfer of Funds
Motion by Mrs. Harless,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio
to authorize the following transfers:

Parks

| | | |
|----------------------------------|-------------------------------------|-------------|
| 14-A-08Q Other Expense - Postage | 14-A-08O Other Expense - Newsletter | \$ 1,500.00 |
|----------------------------------|-------------------------------------|-------------|

Seconded by Mr. Sabo
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.
10. Liquor License-DBA Fuji Sushi
The sheriff Department had no concerns and the Board does not
request a hearing.

ADMINISTRATOR:

1. Payment to Tolin Design for Restorations of the Kitchenette

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#21-144 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment to Tolin Designs, LLC, for the restoration for the Fiscal Office Kitchenette, (per attached quote) in the amount not to exceed, \$2,305.10, to be paid from fund #01-B-02Seconded by Mr. Sabo

Vote: Mr. Haws, Yes; Mr. Sabo, Yes; Mrs. Harless, Yes.

2. Request for DORA 720 Market Time Change

#21-145 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the request for a time change for the DORA, 720 Market to begin at 10 a.m., dates below.

May 1, 2021

June 5, 2021

July 3, 2021

August 7, 2021

October 2, 2021

Seconded by Mrs. Harless

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

FIRE DEPARTMENT:

1. Payment to Hall Public Safety

#21-146 Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase, payment and installation of emergency lights, sirens & misc. from Hall Public Safety Outfitters for the new 2021 Ford F-150 pickup truck per the attached proposal, in the amount not to exceed \$14,000.00, from Accounts #10-A-091 \$5,600.00 & 28-A-05 \$8,400.00.

Seconded by Mr. Haws

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

ROAD DEPARTMENT:

1. Advertise to Bid Road Materials to be Published March 25th and April 1st, 2021

#21-147 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to direct the Plain Township Highway Superintendent to place an advertisement for bids for Road Materials, in a newspaper published in Stark County and of general circulation in the township, on March 25th and April 1st, 2021 in the Repository, with bids to be received on the day of April 15th, 2021 by 12:30 p.m.

Seconded by Mrs. Harless

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

2. 2021 Speed Zone Studies

The board requests a speed study for Elmhurst Ave around the intersections of Ivy Street and Applegrove Street.

3. Purchase a Yearly User License from The Morf Corporation

#21-148 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase of the Yearly User License for the Build A Form Engineer Report System Software from The Morf Corporation. Amount not to exceed \$3,840.00 from fund 03-C-03 Contracts.

Seconded by Mrs. Harless

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

ZONING DEPARTMENT: NOne

PARKS:

1. Update on Parks

2. Diamond Restroom Update

3. Uniform Allowance Parks Full Time Employees

#21-149 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to provide a uniform allowance of five hundred dollars

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(\$500.00), to be paid from fund #01-B-05B, per year for each full-time parks and recreation employee effective April 1, 2021. There shall be no carryover from year to year and there is no cash out option.

BE IT FURTHER RESOLVED that uniforms and boots will be purchased through Plain Township approved vendors only. This allowance includes one (1) pair of boots per calendar year. Plain Township will continue provide all safety required equipment. Quantities for individuals of any such item or items should be based on the member having inventory of uniform clothing that is necessary for everyone to maintain a neat, well-groomed image and always provide comfort and safety. All park employees shall be required to always maintain their uniforms in good order. Items unkept and in disrepair shall not be used as a uniform component and must be replaced with the uniform entitlement.

Seconded by Mrs. Harless

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

LAW DIRECTOR:

1. Hall of Fame Village #7 Annexation
The board will not contest the request.

COMMUNICATIONS: None

PUBLIC SPEAKS: None

CONCERNS OF TRUSTEES:

1. 1622 Schneider St.
John Sabo presented an update on a sinkhole that is due to an underground pipe that is rusted out and eroding. Eric Williams and Joe Iacino will meet and report back to the board.

CONCERNS OF FISCAL OFFICER: None

Approval of Meeting Minutes:

#21-150 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held March 1, 2021 and make them part of the record as if read in their totality; and
BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held March 1, 2021 as presented.

Seconded by Mr. Sabo

Vote: Mr. Sabo, Yes; Mr. Haws, Yes; Mrs. Harless, yes

#21-151 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held March 9, 2021 and make them part of the record as if read in their totality; and
BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held March 9, 2021 as presented.

Seconded by Mrs. Harless

Vote: Mr. Sabo, Yes; Mr. Haws, Yes; Mrs. Harless, yes

EXECUTIVE SESSION:

#21-152 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to adjourn to executive session at 6:27 p.m. from this regular meeting of March 23, 2021 as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:

1. (f) compensation of a public employee or official
4. preparing for, conducting or reviewing negotiations or bargaining sessions with public employees

Seconded by Mr. Sabo.

Vote: Mr. Sabo, Yes; Mr. Haws, Yes; Mrs. Harless, yes

#21-153 Motion was made by Mr. Haws to return to public session at 7:38 p.m.
Seconded by Mr. Sabo.

Vote: Mrs. Harless, yes; Mr. Sabo, yes; Mr. Haws, yes.

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#21-154 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to approve the negotiated contract with and between the Plain Township Board of Trustees and the Utility Workers Union of America, AFL-CIO Local 561, having its effective dates from April 1st, 2021 to March 31st, 2024 as made a part of this record.

Seconded by Mr. Sabo.

Vote: Mr. Sabo, Yes; Mr. Haws, Yes; Mrs. Harless, yes

#21-155 Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to implement a 3% salary increase for the attached non-contract employees effective March 21, 2021.

Seconded by Mrs. Harless.

Vote: Mr. Sabo, Yes; Mr. Haws, Yes; Mrs. Harless, yes

#21-156 Motion by Mrs. Harless,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to implement a strong township administrator model per the attached job description and organizational chart, who will serve according to ORC 505.031 section 1 as the administrative head of the township under the direction of the board and to further adjust compensation to \$93,563.53 per year effective March 21, 2021.

Seconded by Mr. Sabo.

Vote: Mr. Sabo, Yes; Mr. Haws, Yes; Mrs. Harless, yes

ADJOURNMENT:

#21-157 Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to adjourn at 7:40 p.m.

Seconded by Mr. Sabo.

Vote: Mr. Haws, Yes; Mr. Sabo, Yes; Mrs. Harless, Yes.

John A. Sabo
Trustee

Brook Harless
Trustee

Scott Haws
Trustee

ATTEST: _____
Thomas Wolf
Fiscal Officer