



# 2017 Farmers' Market Rules & Regulations

<https://www.facebook.com/PlainTownshipFarmersMarket/>

## Location, Dates and Hours

1. The Plain Township Farmers' Market will be held at Veterans Park, 1714 Schneider Street NE, Canton, Ohio 44721. It will be open **every Wednesday** from **May 3rd** until **September 27th** between **4:00-7:00PM**.
2. Vendors may begin to set up **one (1) hour** prior to the market. If more time is needed, please discuss such with the Market Coordinator.
3. All set up must be complete prior to the market start time at 4:00pm. **Any vendor arriving late or not set up on time, may not participate that day.**
4. All vendors must be prepared to stay until the market closes. Early booth breakdowns and departures are prohibited.
5. All vendors must submit their Vendor Application and registration fee to the Plain Township Parks Department, prior to participating in the market. Such can be dropped off or mailed to:

**Plain Township Board of Trustees**  
**2600 Easton Street NE**  
**Canton, OH 44721**

## Rental Fees and Space Assignments

1. The vendor fee is \$15 per 10' x 22' open-air parking space, \$15 per 12' x 24' open-air grass space and \$15 for a 6' picnic table in the covered pavilion. Food truck dimensions are flexible and available for \$15 *(Ask for more details)*.

**Vendor application and all fees must be received prior to the start of the market.**

**Vendor fees are non-refundable.**

2. If needed it is the responsibility of the vendor to provide chairs, tent, canopy, other display equipment or electric and secure their tent or canopy. Unsecured tents or canopies are strictly prohibited.
3. Plain Township reserves the right to place vendors in different locations to provide the best possible market diversity.
4. Vendors must display a sign on their table identifying their farm or business. The signs must not intrude into the main walkways.
5. Goods must be displayed within market space. No sales from vehicles are permitted, except CSA Shares.

## General Guidelines

1. Two (2) no call/no shows by a vendor will cause suspension from participating in the market for the remainder of the season. No refunds will be given.
2. Vendors are to set their own prices. For customer ease, prices for all items are to be clearly marked.
3. No loud music, shouting of prices, unleashed pets, alcoholic beverages, firearms or smoking on premises.
4. It is the vendor's responsibility to obtain all government required licenses and permits, and pay any fees required by the state or local government. This includes the vendor's license for goods sold for which a sales tax must be collected.
5. Scales must be accurate and are required to have Stark County inspection of weights and measures.
6. Vendors must comply with all laws, ordinances and regulations of the United States, State of Ohio, Stark County and Plain Township.
7. Vendors must wear proper attire and keep their area clean and free of debris during the market and promptly remove all personal items and dispose of all trash at the conclusion of each market.
8. **Vendors are encouraged to assist in promoting the Plain Township Farmers' Market.**
9. Plain Township reserves the right to prohibit the sale of any item by any individual vendor.

## **General Guidelines Continued...**

- 10.** Any dispute concerning products, rules or regulations must be appealed in writing to the Parks Director. The Plain Township Parks Director has final say in settling any disputes presented. If need be, the Parks Director has the discretion to ban vendors and/or guests from the market.
- 11.** The Plain Township Parks Director has the discretion to approve or deny vendor applications, so to ensure the integrity of the market is maintained.

## **Vendor Parking**

**Parking lot & grass spaces:** You may park at your spot, as long as your display fits within your space and does not intrude into others. If you can not fit your vehicle and display in one spot, then you may purchase multiple spaces or park your vehicle down in the customer lot, after you unload your products.

**Pavillion spaces:** If you would like to park your vehicle by the pavilion you will need to drive/park in grass.

## **Available Products**

- 1.** Plain Township has the right to monitor the products that are for sale by vendors and restrict the sale of items that do not meet the mission of the market.
- 2.** All products labeled certified organic must be certified by an accredited organization in accordance with the rules of the National Organic Program.
- 3.** Fresh unprocessed fruits or vegetables must be produced in Ohio.
- 4.** Bakery products and other “cottage foods” must meet all labeling requirements.
- 5.** Flowers, plants, bulbs and/or seed must be locally grown.
- 6.** Eggs or food items requiring refrigeration must be in compliance with food storage regulations.
- 7.** All edible products sold at the market must be made in Ohio.
- 8.** Flea market or second hand sellables are not permitted.
- 9.** No live animals may be sold or given away at the market
- 10.** Vendors must be local and sell what they grow, produce or artistically create. Plain Township has the right to visit business to note product lines and determine if such meets the mission of the market. With pre-approval by the Market Coordinator, vendors may offer up to 20% of sellable products that are created by another vendor, as long as said product is also produced locally and labeled properly.

## **Compliance**

- 1.** Vendors must comply with all applicable local health department, Ohio Dept of Agriculture, USDA (614-728-6250) and other federal, state or local licenses which may include a food license from the Stark County Health Department (330-493-9904). A copy of the food license (*if required*) must be provided to Plain Township with your application. State and local licenses (*if required*) must be displayed within the vendor’s space.
- 2.** The Plain Township Farmers’ Market is not responsible for the enforcement of USDA, ODOA or any other local regulations. Each vendor is responsible for compliance with regulations for their sales.
- 3.** All vendors are independent entities and are responsible for compliance with local codes and paying all applicable taxes, federal, state and local. Personal and product liability is the responsibility of the vendor.

## **Proof of Insurance**

Vendors are liable for all applicable insurance. Plain Township is not responsible for any damage, loss, injury, theft, harm or altercation that may occur before, during and/or after the market. Liability of Plain Township is strictly limited to its employees and maintenance of the park.

## **Market Contacts**

**Rob Steinberg** - Plain Township Parks Director: **(330) 904-6605** or [RSteinberg@plaintownship.com](mailto:RSteinberg@plaintownship.com)

**Jena Grosschmidt**- Market Coordinator: **(330) 209-0809** or [KnowYourRootsOhio@gmail.com](mailto:KnowYourRootsOhio@gmail.com)

*The Farmers Market of Plain Township Stark County Inc. is a officially a non-profit public benefit 501(c)(3) corporation and is operated exclusively for educational and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue code. Contributions to such are tax deductible to the extent allowed by law.*



Farm/Business Name: \_\_\_\_\_

Owner(s) Contact Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website \_\_\_\_\_

What type of vehicle will be parked at your space? \_\_\_\_\_

Do you require electric? \_\_\_\_\_

**PRODUCTS TO BE SOLD**

<input type="checkbox"/> fresh, unprocessed fruit/vegetables	<input type="checkbox"/> eggs or other refrigerated foods	<input type="checkbox"/> frozen meat, poultry or fish	<input type="checkbox"/> baked goods	<input type="checkbox"/> jewelry
<input type="checkbox"/> maple syrup, sorghum or honey	<input type="checkbox"/> crafts	<input type="checkbox"/> made to order food	<i>Which applies to your bakery?</i> <input type="checkbox"/> licensed home bakery <input type="checkbox"/> licensed commercial bakery <input type="checkbox"/> cottage food production	<input type="checkbox"/> body care products
<input type="checkbox"/> pickles, relishes, jams & jellies	<input type="checkbox"/> herbs, plants & flowers	<input type="checkbox"/> other:		<input type="checkbox"/> home care products

**VENDOR FEES**

**\$15** for a 10' x 22' parking spot in the market parking lot

**\$15** for a 12' x 24' grass spot in the area between the pavilion and bathrooms

**\$15** for a 6' picnic table in the pavilion

*Fees are payable at the time application is made. Make checks payable to: Plain Township Trustees*

*Vendor fees are nonrefundable and nontransferable.*

**Check the dates that you intend to be at the market:**

<input type="checkbox"/> May 3rd	<input type="checkbox"/> June 7th	<input type="checkbox"/> July 5th	<input type="checkbox"/> August 2nd	<input type="checkbox"/> September 6th
<input type="checkbox"/> May 10th	<input type="checkbox"/> June 14th	<input type="checkbox"/> July 12th	<input type="checkbox"/> August 9th	<input type="checkbox"/> September 13th
<input type="checkbox"/> May 17th	<input type="checkbox"/> June 21st	<input type="checkbox"/> July 19th	<input type="checkbox"/> August 16th	<input type="checkbox"/> September 20th
<input type="checkbox"/> May 24th	<input type="checkbox"/> June 28th	<input type="checkbox"/> July 26th	<input type="checkbox"/> August 23rd	<input type="checkbox"/> September 27th
<input type="checkbox"/> May 31st			<input type="checkbox"/> August 30th	

<b>Preferred spot type:</b>	<input type="checkbox"/> parking spot	<input type="checkbox"/> grass spot	<input type="checkbox"/> pavilion spot
<b>Number of Market Dates =</b>	<b>x</b>	<b>Number of Spots</b>	<b>x \$15.00 = TOTAL COST \$</b>

*I, with the intention of binding myself, my spouse, my heirs, my legal representative and my assigns; voluntarily, knowingly and expressly release the Plain Township Board of Trustees, Stark County, Ohio or any member or employee thereof from all claims, demands, actions, judgements and executions, that I now have or may have or that anyone claiming through me may have or claim to have against the Plain Township Board of Trustees, Stark County, Ohio or any member or employee thereof, created by or arising from my participation in the Farmers' Market offered in the Plain Township Parks.*

***I have read and understand the rules and regulations for Plain Township's Farmer's Market***

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**SUBMIT WITH PAYMENT TO: Plain Township Hall 2600 Easton Street NE ~ Canton, OH 44721**

You will be contacted via email from KnowYourRootsOhio@gmail.com within 3-5 days of receipt to confirm you acceptance.